



Classis Expense Form

Make Cheque Payable to:

Name: _____

Address: _____

City: _____

Prov: _____ Postal Code: _____

For Expenses Related to:

Classis Meeting: (date) _____

Classis Committee: (Name) _____

Other (please specify) _____

Please Note:

- Complete this form by marking (✓) the appropriate boxes and sign at the bottom
- Please number your receipts (i.e. 1,2,3...) to match "receipt #" column.
- Hand in to the expense committee at classis or send to treasurer: Mr. Russ Vroege.
- Original invoice receipts MUST be attached.
- The Classis Treasurer will send your reimbursement to you.

Receipt #	Meals ✓	Gas/Car Rental ✓	Other Travel ✓	Misc. ✓	Specify use	TOTAL RECEIPT
01						
02						
03						
04						
05						
06						
					Mileage amount from below	
					Total Reimbursement	

Kilometres Driven:

Date yr/mo/day	From	To	Kms Driven	Total @ \$0.59/km
Total			Amount	

Reasonable allowance rate for 2023 (per Canada Revenue Agency):

- 68¢ per kilometre for the first 5,000 kilometres driven ● 62¢ per kilometre driven after that.

Signature: _____ **Print Name:** _____

Date: _____ **Print name of church:** _____

Authorizing Signature: _____

Classis Treasurer: Russ Vroege, c/o LLT, 45515 Knight Road, Chilliwack, BC V2R 5L2 email: russ.vroege@lltcpa.ca